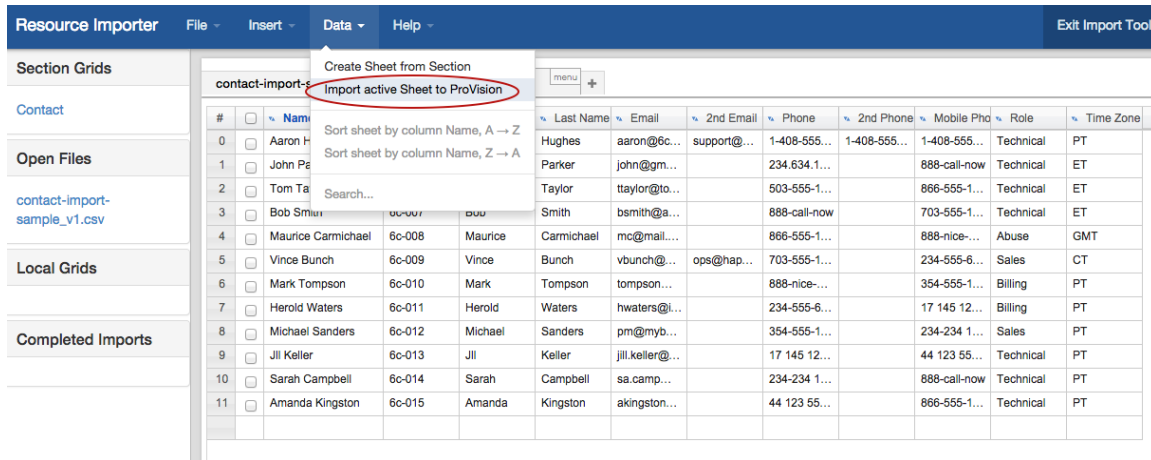


Resource Importer Walkthrough - Step 6

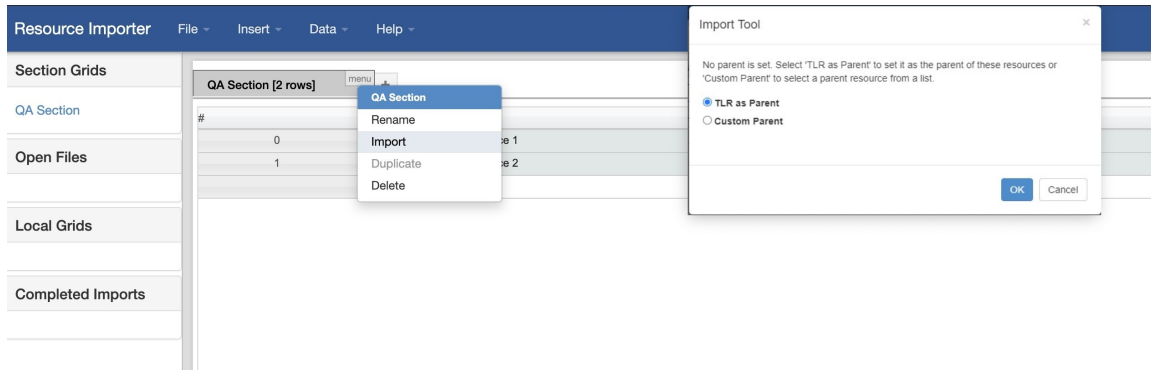
Importing Resources

Step 6: Import into ProVision

When all of the data is under the Section Grid tab, and any required field data filled in, you can import the data into Provision! From the Data menu, select "Import active Sheet into ProVision".



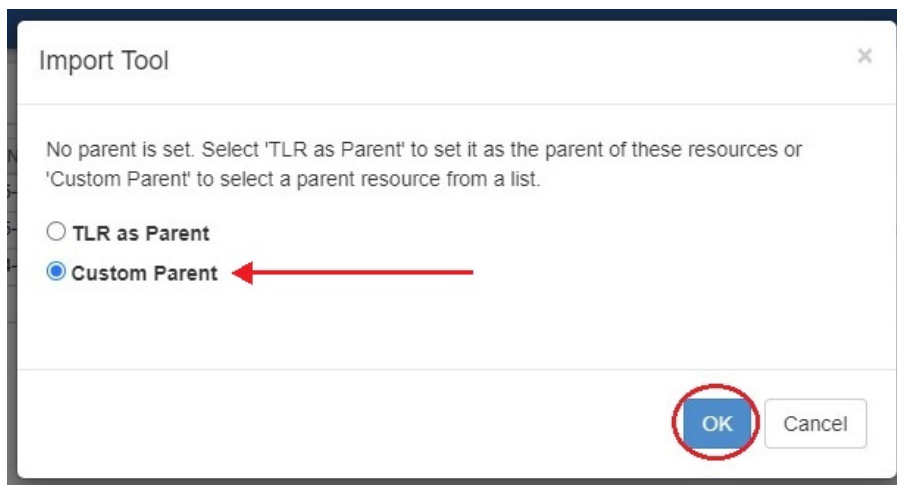
You may also click directly on the grid menu and select "Import".



Select Parent Resource

After initiating the import, a dialog box will ask if you would like to assign TLR as the parent resource for the imported items - if so, click "OK".

If you would like to specify a different resource to use as the parent, select the "Custom Parent" option and click "OK".



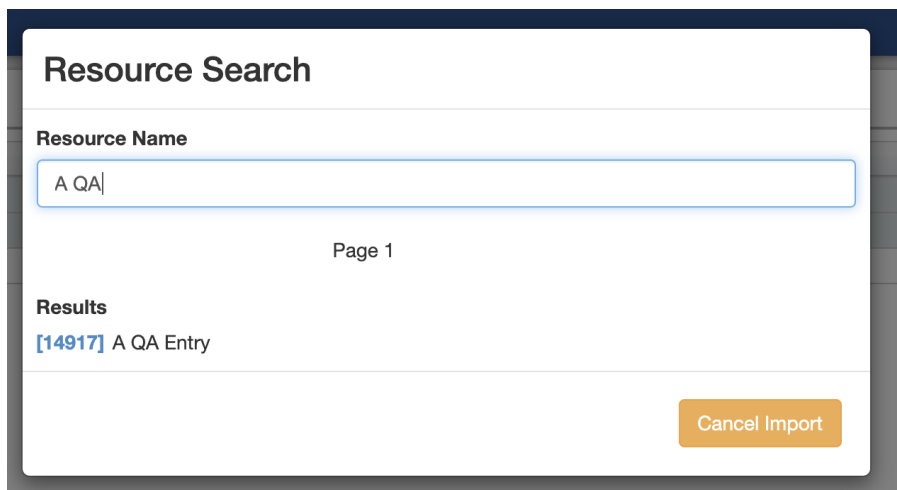
Import Tool

No parent is set. Select 'TLR as Parent' to set it as the parent of these resources or 'Custom Parent' to select a parent resource from a list.

☐ TLR as Parent
☒ Custom Parent

OK Cancel

A "Resource Search" form opens, allowing you to search for a resource. To select the parent resource, click on the ID number (blue link) of the desired resource. You may also cancel the import, if needed.



Resource Search

Resource Name

A QA

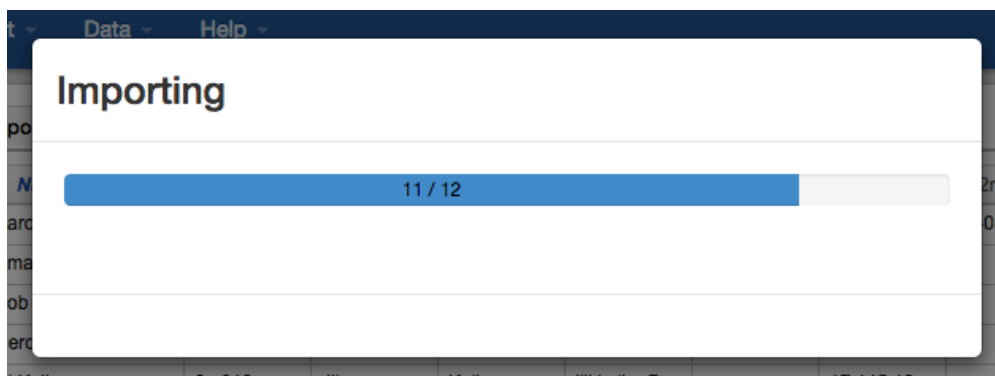
Page 1

Results

[\[14917\]](#) A QA Entry

Cancel Import

You will see an import progress bar. Once complete, you data will be in provision, filled into the Section fields for your chosen Resource.



Importing

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From here, you may review or edit the imported resources from the Resources Tab or Resource Entry page.

Additional Information

For more information on working with resources or importing, see:

- [Resources](#)

- [Working with Entries](#)
- [Resource Import from CSV](#)
- [Resource Import Tool](#)